

## The GoodSense guide to using hand signals in video conferences

At GoodSense we use proven collaborative methods to get the best outcomes in our work. That often means workshops. When we run these by video conference, we use hand signals to build consensus and make decisions. Tautoko to Chris Gagné, Agile coach at Holo, for the inspiration!

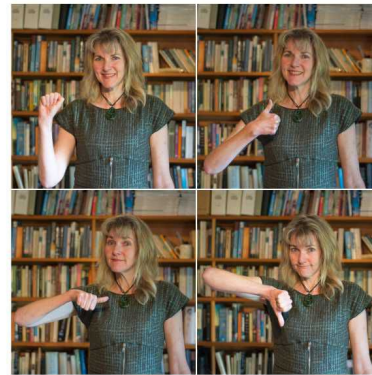
When taking part in a video workshop please choose the 'gallery' view so you can see thumbnails of as many participants as possible. This really helps group participation.



To hand signal that you'd like something clarified or have a question –  
make a C shape with your right hand.



To hand signal you are happy with how things are going –  
all fingers up and wriggle them to clap silently.



To take part in Roman voting on a proposal:  
Hands down while you are deciding  
Fist up when you are decided and ready to vote ... but wait.  
Then, when everyone has a fist up and the facilitator counts in the voting ... 1, 2, 3, vote! ... choose –  
• Thumb up for 'Yes'  
• Thumb on the side for 'Don't support necessarily but you are ok for the proposal to proceed'  
• Thumb down for 'No'



To place yourself in a speaking order –  
use fingers up to indicate your position in the queue

See our How To videos on hand signals for video conference at GoodSense Marketing on YouTube. These are the signals we're using at GoodSense but you may want to adapt them for your people. Be kind to your fellow participants - and enjoy!